

**State of Hawaii  
AGRICULTURAL RESOURCE MANAGEMENT  
DIVISION, DEPARTMENT OF AGRICULTURE  
Honolulu, Hawaii**

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**REQUEST FOR QUOTES  
DOAM07**

**Heavy-Duty, Four-Wheel Drive Pickup Truck  
Molokai, Hawaii**

**Notice Date: March 17, 2023**

**BIDS VIA HIePRO DUE BY:**

**March 30, 2023  
2:00 p.m.**

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NOTICE TO BIDDERS

COMPETITIVE BIDS for DOAM07, Heavy-Duty, Four-Wheel Drive Pickup Truck, Molokai, Hawaii shall be submitted to the State of Hawaii, Department of Agriculture, Agricultural Resource Management Division (ARMD) electronically via Hawaii e-Procurement (HiePRO) before **2:00 p.m., Thursday, March 30, 2023**. HiePRO is accessible through the State Procurement Office website at [www.spo.hawaii.gov](http://www.spo.hawaii.gov).

General Conditions – AG-008, latest revision shall be made part of the specifications.

Questions relating to this solicitation shall be submitted through HiePro before Wednesday, March 22, 2023, 2:00 pm.

The ARMD is accepting sealed bid offers for one new 2022 (or latest production model) heavy-duty, four-wheel drive pickup truck in accordance with the specification herein. All costs including taxes and any associated cost shall be included in the bid provided by the Bidder.

The award of the contract, if it be awarded, will be subject to the availability of funds.

BID FORM

Heavy-Duty, Four-Wheel Drive Pickup Truck  
DOAM07

Chief Engineer  
Agricultural Resource Management Division  
Department of Agriculture  
State of Hawaii  
Dear Sir:

The undersigned has carefully read and understands the terms and conditions specified in the Bid Form and Special Provisions attached hereto, and in the AG-008 General Conditions, by reference made a part hereof and available upon request; and hereby submits the following offer to perform the work specified herein, all in accordance with the true intent and meaning thereof. The undersigned further understands and agrees that by submitting this offer, 1) Is declaring his/her offer is not in violation of Chapter 84, Hawaii Revised Statutes, concerning prohibited State contracts, and 2) he/she is certifying that the prices submitted were independently arrived at without collusion.

The undersigned represents: **(Check  $\surd$  one only)**

- A **Hawaii business** incorporated or organized under the laws of the State of Hawaii;  
**OR**
- A **Compliant Non-Hawaii business** not incorporated or organized under the laws of the State of Hawaii, but registered at the State of Hawaii Department of Commerce and Consumer Affairs Business Registration Division to do business in the State of Hawaii.

State of incorporation: \_\_\_\_\_

Offeror is:

- Sole Proprietor     Partnership     Corporation     Joint Venture
- Other \_\_\_\_\_

Federal Tax I.D. No.: \_\_\_\_\_

Hawaii General Excise Tax License I.D. No.: \_\_\_\_\_

Payment address (if other than street address below): \_\_\_\_\_

City, State, Zip Code: \_\_\_\_\_

Business address (street address): \_\_\_\_\_

City, State, Zip Code: \_\_\_\_\_

Respectfully submitted:

Date: \_\_\_\_\_

Telephone No.: \_\_\_\_\_

Fax No.: \_\_\_\_\_

E-mail Address: \_\_\_\_\_

(x) \_\_\_\_\_  
Authorized (Original) Signature

\_\_\_\_\_  
Name and Title (Please Type or Print)

\* \_\_\_\_\_  
**Exact Legal Name of Company (Offeror)**

\*If Offeror is a "dba" or a "division" of a corporation, furnish the exact legal name of the corporation under which the award will be executed.

The following offer is hereby submitted for DOAM07, furnishing and delivering one heavy-duty, four-wheel drive pickup truck for the ARMD, as specified herein:

**Bid Item: One (1) Heavy-Duty Four-Wheel Drive Pickup Truck, as specified:**

Year of Manufacture: \_\_\_\_\_  
Manufacturer: \_\_\_\_\_  
Make and Model No.: \_\_\_\_\_  
Engine: \_\_\_\_\_  
Transmission: \_\_\_\_\_  
Seating Capacity: \_\_\_\_\_  
Bed: \_\_\_\_\_  
Tires/Wheels: \_\_\_\_\_  
Towing Capacity: \_\_\_\_\_  
Color: \_\_\_\_\_  
Other: \_\_\_\_\_  
Interior: \_\_\_\_\_  
Exterior: \_\_\_\_\_

**TOTAL BID PRICE\*: \$ \_\_\_\_\_**

**\*All-inclusive, including all taxes and fees, preparation, delivery, and documents cost. Cost shall be fixed price. Subject to availability of funds.**

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## **SPECIFICATIONS**

In addition to detailed vehicle specifications herein, the following requirements shall form a part of these specifications:

A. Vehicle offered shall include any other standard features not listed but detailed in the manufacturer's brochures and deemed necessary for the proper and safe operation of the vehicle.

B. Manufacturer's standard warranty of 36 months or 36,000 miles and powertrain warranty of 60 months or 60,000 miles from the date the vehicle is placed in service. Full coverage shall include cost of parts, labor and any other expenses incurred in performing warranty work. Warranty documents shall be delivered with the vehicle and shall detail manufacturer's obligation and warranty.

C. Contractor shall provide two copies of the owner-operator manual and service/repair manual at the time the vehicle is delivered. Hard copies are required if available. Electronic version is acceptable provided the electronic version is printable with no material omissions.

D. Vehicle shall be completely serviced and in full operational condition upon delivery.

E. Accessory or standard equipment installed on the vehicle shall be fully guaranteed by the Contractor against defects resulting from the use of defective or inferior materials or from neglect or from defective workmanship or against all design and manufacturing defects. Warranty period shall begin from the date equipment is placed in service and shall be for a minimum period of one (1) year or for the period guaranteed by the manufacturer, whichever is longer except for rust proofing. Warranty documents shall be delivered with the vehicle and shall detail manufacturer's obligation and warranty procedures. Contractor shall replace or repair defective material and/or workmanship at no cost to the State for parts and labor during the warranty period, provided such defects are not due to abuse or negligence on the part of the State.

F. All equipment offered shall meet ANSI and OSHA safety requirements, and any other Federal or State safety requirements. If applicable or when requested, equipment shall bear a label or written documentation indicating approval of safety requirements from a bonafide testing laboratory.

G. Manufacturer's standard Corrosion Protection warranty for a minimum of five (5) years, 60,000 miles and warranty documents.

H. **MANUALS/TECHNICAL/SERVICE BULLETINS:** Successful bidder shall furnish a set of factory service Bulletins: manuals containing system description/service procedures; a set of service special manuals, service labor time, Power train control/emission diagnosis manuals, specified vehicle parts books. All manuals are to be complete and furnished with the delivery of the vehicle. (Electronic format is acceptable).

All technical and service bulletins pertaining to service/repair revisions and identification of new replacement parts from the vehicle manufacturer shall be provided by the successful bidder to the Division of Administration-Office Services Section on a timely basis.

I. **CONTRACTOR SHALL INSTALL VEHICLE GRAPHICS:** Contractor shall coordinate with ASO or designated facility to obtain and install State of Hawaii supplied vehicle graphics to exterior of vehicle.



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## SPECIAL PROVISIONS

### 1. INTRODUCTION

Pursuant to §103D-305, Hawaii Revised Statutes, the State of Hawaii, Department of Agriculture, Agricultural Resource Management Division (hereinafter referred to as "ARMD") is accepting quotes for one (1) new 2022 (or latest production model) heavy-duty, four-wheel drive truck in accordance with the following specification. All costs including taxes and any associated cost shall be included in the bid provided by the Bidder.

### 2. TERMS AND ACRONYMS USED HEREIN

Procurement Officer = State	=	The Chairperson of the Board of Agriculture All agencies, including ARMD participating in this agreement.
CPO	=	The Chief Procurement Officer of the State Procurement Office of the State of Hawaii.
SPO	=	State Procurement Office of the State of Hawaii, located at 1151 Punchbowl Street, Room 416, Honolulu, Hawaii 96813, P.O. Box 119, Honolulu, Hawaii 96810-0119.
ARMD	=	Agricultural Resource Management Division, located at 1428 South King Street, Honolulu, Hawaii 96814.
103D	=	103D General Conditions
Bidder or Offeror	=	Any individual, partnership, firm, corporation, joint venture, or other entity submitting directly or through a duly authorized representative or agent, a bid/quote for the good, service, or construction contemplated.
CA	=	Contract Administrator
GET	=	General Excise Tax
GC	=	State of Hawaii, Office of the Attorney General, 103D General Conditions, and/or Department of Land and Natural Resources Interim General Conditions, 1994, as amended
HRS	=	Hawaii Revised Statutes
HAR	=	Hawaii Administrative Rules
IFB	=	Invitation for Bids
RFQ	=	Request for Quote

### 3. AUTHORITY

This RFQ is issued under the provisions of the State Procurement Code (HRS Chapter 103D) and the State Procurement Office's applicable Directives, Circulars, and administrative rules. All prospective Offerors are charged with the presumptive knowledge of all applicable legal authorities. Submission of a valid executed offer by any prospective Offeror shall constitute admission of such knowledge on the part of such prospective Offeror. Any Agreement arising out of this offer is subject to the approval of the State Department of the Attorney General, as to form and to all further approvals as required by statutes, administrative rule, order, or other directives.

#### 4. CONTACT

The Contact for this Request is:

Janice Fujimoto  
Agricultural Resource Management Division  
1428 South King Street  
Honolulu, Hawaii 96814  
Phone: (808) 973-9473, Facsimile: (808) 973-9467

#### 5. BID PREPARATION

Bid Submittal: Bids shall be submitted through HlePRO.

**NO OFFERS WILL BE ACCEPTED AFTER THE DEADLINE SET FOR SUBMITTING OFFERS.**

Legal Name. Offers shall be submitted using the Offeror's exact legal name as registered with the State Department of Commerce and Consumer Affairs.

Offer Price. The offer price shall be the all-inclusive price to perform the services as specified herein. The offer price shall be the all-inclusive price and includes, but is not limited to, all labor, taxes, and any other costs for providing the services herein.

Acceptance of offer, if any, shall be made within thirty (30) calendar days after the opening of offers, and the prices quoted by the Offeror shall remain firm for the thirty (30) day period or longer as mutually agreed upon by the Offeror and the State. **Submission**

**of Questions and Quote:**

- **Questions:** Interested Offeror's shall submit their questions on HlePRO before the deadline of Wednesday, March 22, 2023, 2:00 p.m. Answers will be posted by HlePRO on Friday, March 24, 2023, 4:00 p.m.
- **Quotes:** Quotes shall be submitted on HlePRO no later than 2:00 p.m. on Thursday, March 30, 2023. The price shall be all-inclusive of taxes, and any other incidental costs.

## 6. DELIVERY DATE

The vehicle shall be available for acceptance by the Agricultural Resource Management Division on Oahu and pick up on Molokai on or before December 29, 2023, with the possibility of one mutually agreed upon No Cost Extension of three months. Earlier delivery date is preferred.

The following documents shall be included with the vehicle upon delivery to the above-specified location.

1. Hawaii Safety Inspection Certificate (in duplicate) and Safety Inspection Decal;
2. Application for Registration of Passenger Carrying Motor Vehicle Form (latest revision);
3. Odometer Certificate;
4. Notarized Certificate of Bill of Sale;
5. Certificate of Weight and Measures (required if factory-furnished vehicle weight is unavailable), which shall include make, model number, year, and vehicle identification number. Verified weight in pounds must be officially machine-stamped (handwritten weight shall not be accepted);
6. Certificate of origin; and
7. Temporary license plates to be used during the interim period prior to acquisition of State of Hawaii license plates.

## 7. PAYMENT

Acceptance of payment for the vehicle delivered will not be made with the inclusion of the required documents and certificates.

Section 103-10, HRS, provides that the State shall have thirty (30) calendar days after receipt of invoice for satisfactory delivery of goods or performance of the services, to make payment in accordance with the Purchase Order. For this reason, the State will reject any bid submitted with a condition requiring payment within a shorter period. Further, the State will reject any bid submitted with a condition requiring interest payments greater than that allowed by §103-10, HRS, as amended.

The State will not recognize any requirement established by the Contractor and communicated to the State after award of the contract that requires payment within a shorter period or interest payment not in conformance with statute.

The State will base payment on invoices submitted by the Contractor for satisfactorily completed delivery of the goods.